

Initial \_\_\_\_\_

# BOGS MANAGEMENT, INC.

18330 Torrence Avenue • Lansing, IL 60438

(708) 895-1411

www.bogsmanagement.com

## RENTAL APPLICATION

### -APPLICANT-

NAME \_\_\_\_\_ D/O/B \_\_\_\_\_ SS # \_\_\_\_\_  
 LAST FIRST M/I  
 SINGLE  MARRIED  DIVORCED HOME PHONE # ( ) \_\_\_\_\_  
 CO-APPLICANT \_\_\_\_\_ D/O/B \_\_\_\_\_ SS # \_\_\_\_\_  
 LAST FIRST M/I

### -RESIDENT HISTORY-

APPLICANT PRESENT ADDRESS \_\_\_\_\_ APT # \_\_\_\_\_ MO. RENT \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ DATES FROM \_\_\_\_\_ TO \_\_\_\_\_  
 OWNER/MANAGER \_\_\_\_\_ DAY TIME PHONE # ( ) \_\_\_\_\_

APPLICANT PREVIOUS ADDRESS \_\_\_\_\_ APT# \_\_\_\_\_ MO. RENT \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ DATES FROM \_\_\_\_\_ TO \_\_\_\_\_  
 OWNER/MANAGER \_\_\_\_\_ DAY TIME PHONE # ( ) \_\_\_\_\_

CO-APPLICANT (IF DIFFERENT ADDRESS) \_\_\_\_\_ APT # \_\_\_\_\_ MO. RENT \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ DATES FROM \_\_\_\_\_ TO \_\_\_\_\_  
 OWNER/MANAGER \_\_\_\_\_ DAY TIME PHONE # ( ) \_\_\_\_\_

### -EMPLOYMENT-

APPLICANT  
 PRESENT EMPLOYER \_\_\_\_\_ CITY \_\_\_\_\_ STATE PH # ( ) \_\_\_\_\_  
 POSITION \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_ MO. INCOME \_\_\_\_\_ SUPERVISOR \_\_\_\_\_

APPLICANT  
 PRESENT EMPLOYER \_\_\_\_\_ CITY \_\_\_\_\_ STATE PH # ( ) \_\_\_\_\_  
 POSITION \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_ MO. INCOME \_\_\_\_\_ SUPERVISOR \_\_\_\_\_

CO-APPLICANT  
 PRESENT EMPLOYER \_\_\_\_\_ CITY \_\_\_\_\_ STATE PH # ( ) \_\_\_\_\_  
 POSITION \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_ MO. INCOME \_\_\_\_\_ SUPERVISOR \_\_\_\_\_

IF SELF EMPLOYED, ARE YOU A:  CORPORATION  PROPRIETORSHIP  PARTNERSHIP  OTHER  
 TYPE OF BUSINESS \_\_\_\_\_ YRS. IN BUSINESS \_\_\_\_\_  
 BUSINESS LICENSE # \_\_\_\_\_ COUNTY & STATE \_\_\_\_\_

### -OTHER INCOME-

SOURCE \_\_\_\_\_ AMT. \_\_\_\_\_ PER \_\_\_\_\_ APPLICANT \_\_\_\_\_

### -MISCELLANEOUS DATA-

DRIVERS LIC # & STATE \_\_\_\_\_ AUTO TAG # \_\_\_\_\_ STATE \_\_\_\_\_  
 CO-APPLICANT'S LIC # & STATE \_\_\_\_\_ AUTO TAG # \_\_\_\_\_ STATE \_\_\_\_\_  
 SPECIFY ANY RECREATIONAL VEHICLES OR MOTORCYCLES \_\_\_\_\_  
 # OF ADULTS IN APT. \_\_\_\_\_ # OF OCCUPANTS UNDER 21 \_\_\_\_\_  
 NAME AND AGE OF OCCUPANTS UNDER 21 IN APT. \_\_\_\_\_

HOW DID YOU HEAR ABOUT OUR COMMUNITY? \_\_\_\_\_  
 HOW MANY MILES FROM OUR COMMUNITY TO WORK? \_\_\_\_\_  
 IN CASE OF EMERGENCY-NAME \_\_\_\_\_ ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_  
 STATE \_\_\_\_\_ PH # ( ) \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_

### -SIGNATURE-

A NON-REFUNDABLE CHARGE OF \$ \_\_\_\_\_ IS REQUIRED FOR PROCESSING OF THIS APPLICATION.

**\*AN APPLICATION MUST BE PROCESSED FOR ALL ADULTS OCCUPYING THE APARTMENT BEFORE IT CAN BE CONSIDERED BY MANAGEMENT.**

RECEIPT OF \$ \_\_\_\_\_ FROM APPLICANT ACKNOWLEDGED AS NON-REFUNDABLE CREDIT APPLICATION FEE. ACCEPTANCE OF APPLICATION IS APPROVED BY LANDLORD. DEPOSIT OF \$ \_\_\_\_\_ HAS BEEN PAID BY APPLICANT. IF APPLICATION IS APPROVED, SAID DEPOSIT WILL BE APPLIED TO THE SECURITY DEPOSIT AT THE TIME OF MOVE IN.

APPLICANT MAY WITHDRAW THIS APPLICATION WITHIN 72 HOURS AND ALL MONIES GIVEN THEREFORTH SHALL BE REFUNDED EXCEPT FOR PROCESSING CHARGE.

IF APPLICANT FAILS TO EXECUTE A RENTAL AGREEMENT OR REFUSES TO OCCUPY PREMISES ON AGREED UPON DATE, ALL MONIES GIVEN SHALL BE RETAINED BY LANDLORD AS LIQUIDATED CHARGES, IF APPLICANT IS NOT APPROVED, ALL MONIES GIVEN, LESS PROCESSING FEE, SHALL BE RETURNED TO APPLICANT.

I/WE CERTIFY THAT THE INFORMATION GIVEN HEREIN IS COMPLETE, TRUE, AND CORRECT. OWNER OR HIS AGENT IS HEREBY AUTHORIZED TO VERIFY THE ACCURACY AND CORRECTNESS OF THESE STATEMENTS, TO COMMUNICATE WITH MY/OUR EMPLOYER AND CREDITORS, AND TO PROCURE SUCH OTHER INFORMATION WHICH OWNER OR AGENT MAY REQUIRE TO EVALUATE THIS APPLICATION. THIS APPLICATION MUST BE SIGNED BEFORE IT CAN BE PROCESSED. ANY FALSE INFORMATION WILL CONSTITUTE GROUNDS FOR DENIAL OF APPLICATION.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

All agents of **Bogs Management, Inc.** represent the property owner(s), not the applicant(s) in the Marketing, Negotiating and Rental of the property, unless otherwise disclosed. It shall be the policy to treat all applicants with equal consideration in their request for residency. The following criteria will be used in the consideration for acceptance or denial of residency.

**1: Income Requirements:**

The applicant's monthly salary is equal to, or greater than three times the monthly rent of the unit applied for. Verification of income can be made by...

- a) Two payroll check stubs showing One month's gross salary.
- b) Letter from place of employment of applicant for employee gross monthly income.

**2: Landlord History:**

We look for a positive recommendation from previous landlords. A non-history will not count as a pass/fail in this category. Inquiries of past residency will be made on...

- a) Late payments
- b) Number of complaints
- c) Would landlord rent again to applicant?
- d) Prior evictions?
- e) Apartment rules compliance?

**3: Credit History:**

A positive credit history is required.

A failure in one of these categories may result in a denial of residency. Mitigating circumstances of a failure will be taken into account on a case by case basis.

I hereby authorize the owner or his agent to verify the accuracy and correctness of this application, and communicate with my / our employer, creditors, and past landlords and to procure such other information which owner or agent may require to evaluate this application. I further authorize Bogs Management, Inc. to run a credit check on me through any source available. Any false information provided will constitute grounds for denial of the application, or eviction if residency was granted based on information provided.

**4: Crime Free:**

Have you or anyone (regardless of age) who will be residing with you EVER:

- Been arrested, cited, prosecuted, plead guilty to or been convicted of any crime? [ ] Yes [ ] No [ ] Yes [ ] No
- Been placed on probation, parole, or effected by the Megan Law? [ ] Yes [ ] No [ ] Yes [ ] No
- Been in a gang, or are you currently member of a gang? [ ] Yes [ ] No [ ] Yes [ ] No
- Been involved in, or are currently involved in any illegal activity? [ ] Yes [ ] No [ ] Yes [ ] No
- Been evicted or had a forcible detainer filed against you? [ ] Yes [ ] No [ ] Yes [ ] No
- Been a petitioner in a case of bankruptcy court? [ ] Yes [ ] No [ ] Yes [ ] No
- Had a warrant, or do you currently have a warrant for your arrest? [ ] Yes [ ] No [ ] Yes [ ] No
- Moved to avoid eviction or because of problems with a tenant or landlord? [ ] Yes [ ] No [ ] Yes [ ] No

Please explain all "YES" answers in detail. (What happened, when, where, and the results)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ALL DEPOSITS TO BE CASH OR MONEY ORDER**

At the time of submitting this application a deposit of \$100.00/1 Week Hold or Security Deposit/2 Week Hold is required plus the credit check processing fee of \$40.00

The balance of the first month's rent and security deposit is payable upon signing the lease. Lessor reserves the right to accept/deny any and all applicants.

The Lessee agrees to abide by the rules and regulations as set forth in the lease, and as made from time to time by BOGS MANAGEMENT, INC.

All rental payments are due in full on the first of the month. Any rent or portion thereof remaining unpaid as of the fifth day of the month shall be assessed a \$10.00 a day late rent charge.

**If any misrepresentations are made in this application for lease or in the signing of the lease, both documents shall become null and void and all deposits forfeited by Lessee.**

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS OF APARTMENT \_\_\_\_\_

TYPE OF APARTMENT \_\_\_\_\_

MONTHLY RENTAL RATE \_\_\_\_\_ SECURITY DEPOSIT \_\_\_\_\_

LEASED FROM \_\_\_\_\_ TO \_\_\_\_\_

LANDLORD FURNISHES: \_\_\_\_\_

TENANT IS RESPONSIBLE FOR PAYING: \_\_\_\_\_

MONTHLY RENT \_\_\_\_\_ PRORATED RENT \_\_\_\_\_

SECURITY DEPOSIT \_\_\_\_\_ SECURITY DEPOSIT \_\_\_\_\_

CREDIT CHECK \_\_\_\_\_ CREDIT CHECK \_\_\_\_\_

TOTAL \_\_\_\_\_ TOTAL \_\_\_\_\_

DEPOSIT \_\_\_\_\_ DEPOSIT \_\_\_\_\_

DUE LEASE SIGNING \_\_\_\_\_ DUE LEASE SIGNING \_\_\_\_\_